

Terms of Reference for Deputy Project Director Assam Skill University Project

A. Background of the Project:

The Assam Skill University is being set up under External Aid Project (EAP) funded Asian Development Bank. The state government has allotted 250 bighas of land in Mangaldai for the Assam Skill University. The university has started its initial activities from city office at Guwahati and the construction work has started from the month of November, 2022 at Mangaldai campus as well.

Project Management Unit (PMU) of Assam Skill University is responsible for the day-to-day management of the Assam Skill University Project.

Name of the Post- Deputy Project Director

Minimum Educational Qualification:

Master's degree in social sciences, engineering, education and any other relevant field of studies

Experience:

- Minimum 10 years of work experience in which five years must be in a skilling institution.
- Preference will be given to the candidates having prior experience in External Aided Project in a leadership position.

Remuneration:

- Depending on the qualifications, experience, competencies, recent remuneration, etc. of the candidate, the consolidated the annual Cost to project (CTP) of the **Deputy Project Director** will be determined and mutually agreed with the successful candidate, which would be in the range between **Rs.18.00 lakh to Rs. 24.00 lakh** per year, depending upon the last drawn salary
- In case the last drawn salary of the candidates is less than the minimum salary assigned for the position, a maximum of 30% hike on the last drawn salary will be considered.

Age- Maximum age of 50 years as on 01.01.2025.

Tenure / Duration:

The contract will be initially for a period of **Eleven Months (11 months)** with a provision of further extension of **Eleven Months (11 months)** up to the end of the project subject to satisfactory performance.

Other Terms & Conditions-

- a. No TA/DA is payable for attending the personal interview/ Test.
- b. ASUP reserves the right to modify the required qualification/experience at any stage during the recruitment process depending on the number of applicants.
- c. In case, sufficient candidates with requisite experience in the field cited above are not available, ASUP may select candidates having lesser years of experience for appointment.
- d. Last Date of submission of application- **18.06.2025 up to 5.00 P.M.**
- e. The Candidates are advised to keep on visiting the website of the University for related updates including any corrigendum/addendum, date of test/ interview/ list of shortlisted candidates etc. Further, no information in respect of this advertisement shall be published in the newspaper.
- f. Any matters which are not specially mentioned in this advertisement will be decided by the Selection Committee.
- g. The Authority reserves the right to cancel/ postpone the advertisement without assigning any reason thereof.
- h. Completed application in the prescribed form along with scanned copies of self-attached documents of qualification and experience should be emailed to **recruitment.asup@asu.ac.in** or hardcopies of the same may be submitted to

**The Chief Executive Officer,
Assam Skill University Project
3rd Floor, DECT Office Complex
Rehabari, Guwahati-781008 (Assam)**