

## Format of Application for the post of Vice Chancellor

Affix the latest  
passport photo

(Applicant is requested to type the information in the following format, and  
can add more lines in the format wherever required.)

### 1. General Information of Applicant

Name (in capital Letters)	
Date of Birth (Day/Month/Year)	
Correspondence Address	
Phone No.	Mobile- Landline-
Email	

### 2. Present Position

a.	Designation	
b.	Organization	
c.	Pay Scale	
d.	Date of Appointment to the present post	
e.	Total experience (In Years and Months)	

### 3. Details of experience possessed as per eligibility criteria:

(10 years' Professorship or equivalent as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for Maintenance of Standards in Higher Education 2018 and subsequent modifications)

Sl No.	Post held	Pay Scale	Organization	Nature of duties	Experience (In years and Months)

**4. Education Qualification (In chronological order from latest to Graduation level)**

Sl. No.	Qualification	University	Year	Subject(s)/ Topic(s)	Percentage Achieved	Distinctions etc.

**5. Administrative Experience/Post(s) & responsibilities held:**

Sl. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From ( date)	To (date)	
1.	Head of the Department				
2.	Chairman, Board of studies				
3.	Member, Board of studies				
4.	Dean of Faculty				
5.	Member of Academic council				
6.	Member of Executive Council				
7.	Member of Professional/ Academic Bodies				
8.	Others (specify)				

**6. (a) Academic/Teaching Experience & responsibilities  
(In chronological order from latest to oldest )**

Sl No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From ( date)	To (date)	

**(b) Participation and contribution in relevant areas in higher education**

	Organization	Area of Specialization
Visiting Professor		
Resource Person		
Others (specify)		

**(c) Involvement with formulation of academic programmes**

Sl No.	Nomenclature of Innovative Academic Programmes formulated	Date of approval by Academic Council	Year of Introduction

**(d) Important MoUs formulated for academic collaborations:**

Sl No.	MoUs formulated	Name of Agencies/ Departments involved	Year of MoU

**(e) Position of Chairs:**

Sl No.	Name of Chair	Name of Agencies/ Departments involved	Period of holding the chair

**7. International academic Exposure, if any**

Sl No.	Post/ Assignment	Organization/ University	Area of Assignment	Duration		
				From	To	In Years and Months

**8. Scholarly achievements:**

A. Contribution to Journals and Books:	
	Details
Books authored	
Editor in Chief	
Editorships	
Peer reviewer for	
Member of the International Advisory Board	
Others (specify)	

**B. Publication:**

B.I Kindly provide list of scholarship publications in recognised professional and/or academic journals:

**Total Publications:.....**

Sl No.	Date	Title	Name of Journal	Referred journal or not	Number of citations: (where possible)

**B.II List of articles in popular magazines or newspaper:**

**Total Articles:.....**

Sl No.	Date	Title	Name of Magazine/Newspaper

**C. Participation and Scholarly presentations in conferences:**

**C.I National**

Sl No.	Date	Title of Conference or Institution	Title/ Subject of presentation (if made)

**C.II International**

Sl No.	Date	Title of Conference or Institution	Title/ Subject of presentation (if made)

**D. Participation and contribution in National/International Fora in the area of your academic and professional expertise**

		Number (s)
Plenary Lectures/Invited Talks	International	
	National	
Congresses attended	International	
	National	
Examinership etc.	International	
	National	
Others (specify)	International	
	National	

**9. Research Projects:**

Sl No.	Client/Organisations name	Nature of project	Duration of period	Amount of grant (Rupees)

**10. Consulting experience**

List key consulting assignments undertaken:

Sl No.	Client/Organisations name	Nature of assignment	Duration of assignment

**11. Honours/ Awards & Fellowships for Outstanding Work:**

Sl. No.	Name of Award/Fellowship etc	Elected/Honorary Fellow	Awarded by	Year of Award

**12. No. of Research Scholars successfully guided:**

Name of Programme	Awarded (No.) (Under progress not to be included)

**13. Strengths (in 100 words)**

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**14. Your vision for Assam Skil University (up to 500 words)**

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**15. Details of Referees, if any**

Sl No.	Name of the Referee	Post held by Referee	Email	Phone No.	Mobile No.

I, hereby, declare that all the statements/particulars made/ furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Vice-Chancellor as per Act/Statutes etc. and other applicable rules.

(Signature of the Applicant)

Date:

Place:

Other Terms and Conditions:

1. The post carries a fixed remuneration of Rs. 2,10,000/- (Rupees Two Lakh Ten Thousand only) per month along with other admissible allowances, as applicable.
2. The terms and conditions of service shall be governed by the provisions of the Act, Statutes, Ordinances, and other relevant regulations of the University.
3. Candidates are required to submit self-attested copies of all relevant documents pertaining to their educational qualifications, experience, and other supporting credentials along with the application.
4. Copy of publications/articles etc. not to be submitted, only information like volume, issue with details of the journal to be mentioned.'
5. Candidates currently in service must submit a No Objection Certificate (NOC) issued by the competent authority of their present employer along with the application. All original documents shall be produced for verification at the time of interaction/interview by the shortlisted candidates.
6. Vigilance Clearance from the present employer shall be required at the time of submission of the application.
7. In case of nomination, the details of the nominee and the nominator are to be submitted along with consent from the nominee.
8. The last date for submission of applications is 18.07.2026 up to 5:00 P.M. No hard copy or soft copy of the application shall be accepted after the stipulated date and time.